



Scartho Gateway Academy

SEND Information Report 2025 – 2026



Our School Vision

At Scartho Gateway Academy, we believe that strong, supportive relationships are the foundation of every child's well-being and development. We work in partnership with children, families, and the wider community to nurture confident and resilient learners. Our approach encourages children to develop a genuine love of learning through meaningful connections with their peers, teachers, and the world around them. By fostering a safe and trusting environment, we support pupils in taking thoughtful risks, stepping beyond their comfort zones, and building essential life skills that will serve them throughout their future. Every child is seen, heard, and valued as part of a collaborative learning journey.

September 2025 Information

Scartho Gateway Academy opens in September 2025. We will initially have up to 15 pupils in Reception, 30 pupils in the mixed years 1 and 2 class and 30 in the mixed years 3 and 4 class. Each year, this will expand until we have a full intake of 210 pupils. We also have an RSP offering up to 6 places in the first academic year



Meet our SENDCO and RSP team



The SENDCO is Mrs Melanie Portlock

If you would like to contact Mrs Portlock, please call school on **01472 582317**

If you have any questions or concerns about your child's progress, we encourage you to speak with their class teacher first, as they know your child best and are always happy to support you.



Our Resource Specialist Provision is led by Miss Eve Chandler, a dedicated and experienced teacher who has worked in SEND education for many years. She brings a wealth of knowledge and a deep commitment to understanding and supporting children with SEN, always working closely with families to help each child thrive.

Our Teaching Assistants are Miss Mollie Thorpe-Green and Mrs Susan Branney. Both of who have a strong background of working with children in specialist settings.



Special Educational Needs

At Scartho Gateway Academy, we work closely with children and their families to support a wide range of special educational needs. We are proud to be a truly inclusive community, where every child is valued for who they are. Our ethos is rooted in celebrating diversity, embracing individual differences, and creating a sense of belonging for all.

SEND is categorised into the following areas in the SEN code of practise 2014:

	Cognition and Learning
	Communication and Interaction
	Social, Emotional and Mental Health
	Sensory and Physical



Identifying and Assessing Need

At Scartho Gateway Academy, we work closely together as a team to ensure every child receives the support they need. When a member of staff has a concern about a child, they complete an initial concern form and take time to speak with parents or carers so we can work in partnership from the very beginning. Together, we place the child on our monitoring register and begin a shared journey using the Graduated Response approach: 'Assess, Plan, Do, and Review'—ensuring that support is thoughtful, responsive, and tailored to the child's needs.

After approximately 6–8 weeks of support and monitoring, we will carefully review your child's progress. If we feel it may be appropriate to place them on the SEND register, we will invite you in for a meeting so we can discuss this together. During the meeting, we'll share the targets your child is working towards, the support in place, and listen to your insights as we plan the next steps collaboratively.

For some children, we use the NELC Small Steps approach to support their learning journey. This allows us to set personalised, achievable targets for those working below key stage standards, helping them experience success in small, meaningful ways. By celebrating each step forward, we build their confidence and independence, ensuring every child feels supported and valued in their learning.

Some children may need extra support beyond what we can provide in school, and in these cases, we may reach out to external agencies. By working together with specialists, we ensure that we are offering the best possible support to meet your child's unique needs, always keeping you informed and involved every step of the way.



These agencies include:

- Specialist Advisory Service
- Fortis Therapy
- Speech and Language Therapy
- Compass Go
- Young Minds Matter/ Navigo
- Child Development Centre
- Educational Psychology (Lincolnshire Psychology Services)
- Cudox



Our approach to teaching children with SEND

At our school, we are committed to being inclusive and ensuring every child feels they belong. Whenever possible, children learn alongside their peers in flexible teaching groups, fostering a supportive environment where everyone can grow together, celebrate differences, and achieve their full potential.

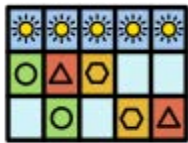



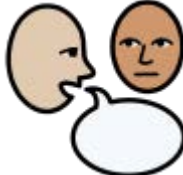







Our teachers are dedicated to adapting their high-quality teaching to meet the unique needs of each child. They carefully plan individual timetables when necessary, ensuring that every child receives the right support at the right time. When appropriate, staff are deployed to provide additional interventions in small groups or one-on-one support, working closely with each child to help them thrive and reach their full potential.

We use the EEF guidance 'Five-a-day' and embed the key principles into all our lessons.





Curriculum adaptations

		
Visual timetables	Task boards	Peer mentoring
		
Assistive technology	Talk partners	Peer marking
		
Self-assessment	Word banks	Positive behaviour
		
Ear defenders	Timers	Explicit instruction

We use a range of strategies across our lessons to ensure we offer an inclusive approach to learning and allow all children to access the classroom environment.

We also seek advice and equipment from outside agencies as and when the need arises.



Parent/ Carer Consultations

At Scartho Gateway Academy, we deeply value our partnerships with parents and carers, recognising that your insights and experiences are vital in helping us support children with SEND. We believe that working together leads to the best outcomes, and encourage you to speak with your child's class teacher as a first point of contact—they know your child well and are always happy to listen, share, and work with you to support their progress.

Mrs Portlock is always happy to talk with you about any concerns you may have. She is available during parents' evenings and is also happy to arrange a meeting at a time that works for you.

We warmly welcome parents and carers to join us for coffee mornings held throughout the year—relaxed, supportive spaces where you can connect with one another, share experiences, and feel part of our school community. These sessions also give us a chance to listen to your feedback on our SEN provision,



guide you to relevant training or support groups, and introduce you to helpful outside agencies—all with the aim of working together to support every child's journey.

For children who have an Education, Health and Care Plan, an annual review will be arranged two to three months before the deadline.



Child Consultations

At Scartho Gateway Academy, we believe every child's voice matters. Pupils have the right to be actively involved in decisions about their education, and we make sure they understand the support available to them in school. We listen carefully to their thoughts and feelings, and their views play a meaningful role in shaping our policies, procedures, and daily teaching for children with SEND. When referrals are made, we always take time to hear from the child, and for those with communication or interaction difficulties, we find creative and visual ways to ensure their voice is still heard.

Pupils are given regular opportunities to:



Self-assess how they are doing



Attend meetings and help decide the support needed.



Feedback and Review progress/interventions.

Every pupil with SEND at Scartho Gateway Academy has their own one-page profile, which highlights their unique strengths, needs, and personal interests. This profile is a valuable tool that helps us understand what works best for each child and how we can support them in their learning journey. It's shared with all staff through classroom SEN folders, ensuring everyone working with the child is informed and can offer the most thoughtful, personalised support possible.



Evaluating Provision

At Scartho Gateway Academy, we regularly review progress in our Senior Leadership Team (SLT) and Pupil Progress meetings, always focusing on the next steps to help each child move forward. We also share ideas and best practices during staff meetings, ensuring that we stay up-to-date with the latest research and policies to provide the best support possible.

Each child's Individual Education Plan (IEP) is reviewed at the end of each term, and we share updates with parents and carers, including any new or amended targets. We believe in open communication, so we also provide a questionnaire to gather your feedback through an online form, ensuring your thoughts are part of the process.

For children working below age-related expectations, we use a small steps document to monitor progress and adjust support as needed. The SENDCO reviews these levels during IEP reviews or in meetings with outside agencies to ensure the right support is in place. We also discuss progress for all children at



our monthly progress review meetings to keep everyone involved and informed about each child's journey.

For children with an EHCP, we will arrange an annual review two to three months before the deadline to ensure we have ample time to discuss progress and next steps. For children in Year 6, we hold an early review in the autumn term to make sure we can coordinate secondary school placements in plenty of time. If a child's progress raises any particular concerns, we are always open to arranging an early review to ensure the right support is in place.



Staff Training









At Scartho Gateway Academy, we are committed to the ongoing professional development of our staff, ensuring they have the knowledge and skills they need to support your child effectively. We understand that every child is unique, and we work hard to make sure our team is well-equipped to meet their needs.

When a new staff member joins our school, we make sure they understand our systems and the individual needs of the children they'll be working with, helping them feel supported and confident from the start.













Our senior leadership team is always reviewing and monitoring the needs across the school, and if an area of concern arises, we organise whole-school training to ensure all staff understand specific learning difficulties and the best teaching or support strategies to use. This collaborative approach helps us stay responsive and focused on providing the best care for every child.

If your child requires specialist support from outside agencies, such as Speech and Language Therapy (SALT), Educational Psychology (EP), or the school nurse, we will always have a conversation with you first to ensure you're fully involved in the process. Please note that in North-East Lincolnshire, referrals to Occupational Therapy (OT) or paediatricians need to come from your GP, and we're happy to guide you through that process if needed.

We're also proud of the ongoing training our staff undertake in various areas, and when staff complete courses, they share their learning with the rest of the team during staff meetings, so the knowledge is passed on and everyone benefits.

			
Play Therapy	Lego Therapy	Child Development	Bucket time
			
Attention Autism (Level 1)	Sensory Circuits	Phonics (catch-up)	Team Teach



			
Specific Learning Difficulties	Complex Needs training	Nurture support	Speech and Language
			
De-escalation	Attachment	Reading for those who struggle	Sensory needs
			
Now and Next	Vocabulary boards	Symbol exchange	Inclusive Communication



Transition Support

Reception

When children join our Reception, staff first complete a visit to their previous nursery setting to meet the child and their key workers. They are then invited into school for 'Stay and Play' sessions, initially alongside their parents/ carers, before attending shorter sessions on their own. Children then progress to the full-time hours they are attending.

Transition to Reception takes place during the summer term with 'Stay and Play' sessions, before they are due to begin school in September. Then during the first week of the autumn term, transition continues, with all our new starters present. For the first week, children attend either the morning or afternoon session to develop confidence in the classroom environment and routines of play and learning in a smaller group. This allows time for children and staff to build up these important relationships and for baseline assessment to be carried out before attending full-time the following week.

End of Year transition

At Scartho Gateway Academy, we understand that starting in a new classroom and with new teachers can feel like a big step. For children joining us in September, we know how important it is for them to feel familiar and comfortable with their new environment. While they won't be able to visit their new classroom before their first day, we are committed to helping them feel confident by offering parent and child-teacher meetings and open events before the end of the academic year. This way, families and children can meet the new team and start building those connections early.



As children move up year groups in the future, we'll continue to provide lots of opportunities for them to get to know their new teachers, support staff, and classrooms. Our goal is always to make sure every child feels comfortable and ready for the next chapter of their learning journey.

We also hold two transition sessions during the summer term, where children can visit their new classroom and meet their teacher in a relaxed, familiar setting. For some children who may find the transition more challenging, we'll offer extra visits and support, such as social stories, to help reduce any anxiety and ensure the transition is as smooth and positive as possible.

Class teachers and TAs meet with each other during the summer term to discuss the needs of the children and share Individual Education Plans.

Mid-Year new starters

When we know that a child joining us from another setting has identified special educational needs, we make it a priority to meet with the family. This allows us to better understand the specific support they need and how we can best support their transition. Our SENDCO will also reach out to the previous school to gather important information about the support that has already been provided, ensuring we're fully informed and can continue to offer the right care from day one.



Outside Agencies

We work with the following agencies to provide support for children with SEND:

- Specialist Advisory Service,
- Lincolnshire Psychology Service,
- School nursing,
- Health visitors,
- Speech and Language Therapy,
- Fortis Therapy,
- Compass Go,
- Young Minds Matter,
- Educational Team for Hearing and Vision (ETHV).

We will ask your permission before we arrange for any outside agencies to come in and work with your child. Once the feedback has been received, we will call you in for a meeting to share the advice and share the report with you.



Clubs and Trips

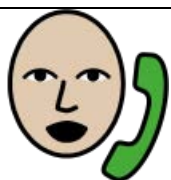
At Scartho Gateway Academy, we believe that every child should have the chance to participate in all of our extra-curricular activities and school trips, including our before-and-after-school clubs. We encourage all children to take part in school trips, whether they're local adventures or further afield, and we also make an effort to include our SEND students in sports trips organised by the local authority.

We actively promote involvement in school events such as sports day, competitions, assemblies, performances, and workshops. Each child is given the opportunity to take part and showcase their talents. Similarly, we encourage all children to apply for roles of responsibility, like being part of the



school council or becoming house captains, fostering a sense of belonging and leadership.

At our school, no child is ever excluded from these activities because of their special educational needs or disability. We are committed to creating an inclusive environment where every child is supported and valued. For more details about how we ensure all children, including those with SEND, can fully access our school, we invite you to read our accessibility plan.



Complaint Procedure

If you have any questions or concerns, your child's class teacher is always your first point of contact. We encourage open communication and are here to listen and work together to find solutions.

If you feel that your concern hasn't been fully addressed, you are more than welcome to arrange a meeting with our Assistant Principal or the Principal, and we'll make sure to take the time to discuss it with you.

If you still feel your concern hasn't been resolved, you can reach out to the school governors through the school office. We value your input and are committed to ensuring your voice is heard.

Jane Aukett – Chair of Governors

Jane Aukett – SEND Governor



North-East Lincolnshire local offer

The North-East Lincolnshire Local Authority Local Offer can be found at [NELC SEND Local Offer | North East Lincolnshire Special Educational Needs & Disability \(nelincs.gov.uk\)](https://nelincs.gov.uk)

SENART	01472 326291
School nursing and health visitors	01472 323660
Child Development Centre	03033 306536
Children's disability service	01472 326292 (option 1)
SEND Information Advice Support Service (SENDIASS)	01472 326363
North-East Lincolnshire Parent Carer Forum	01472 242277



Feedback

We always welcome feedback to improve our services and help that we can offer to our children and families.

Please email us at enquiries@scarthogatewayacademy.co.uk

Or call us on **01472 582317**

Thank you